

**PHILADELPHIA WORKFORCE DEVELOPMENT CORPORATION (PWDC)
1617 JFK Boulevard, Suite 1300, Philadelphia, PA 19103**

AFFIRMATIVE ACTION / VETERAN STATUS

We consider all applicants for positions without regard to race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.

To be completed by applicant on voluntary basis. Not for interview purposes. To be filed separately from application. In an effort to comply with requirements regarding recordkeeping, reporting and other legal obligations which may apply, we invite you to complete this applicant data survey. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that this survey is *not* a part of your official application for employment. The information will be used and kept confidential in accordance with the Vietnam-Era Veterans; readjustment Assistance Act of 1974 and applicable laws and regulations. It will not be used in any hiring decision.

Position (s) applied for _____

Name: _____ **Telephone #** _____

Home Address: _____ **Apt # / Floor # / Suite #:** _____

City, State, Zip: _____ **Gender:** Male Female

Are you Hispanic or Latino? Yes - Skip to the Veteran Status Information.
 No - Proceed below and check only one (1) of the following:

- White Black or African American Native Hawaiian or Other Pacific Islander
 Asian Native American or Alaskan Two or more races

VETERAN STATUS INFORMATION

Please check all the boxes that apply to you:

- I am a veteran who served on active duty in the U.S. Armed Forces during a war or in a campaign or expedition for which a campaign badge has been authorized.
- I am a veteran who, while serving on active duty in the U.S. Armed Forces, participated in a United States military operation for which an Armed Force service medal was awarded pursuant to Executive Order No. 12985.
- I am a veteran who was discharged or released from active duty with the U.S. Armed Forces within the past three years.
- None of the above apply to me.

DISABLED VETERANS (APPLICANT: Only complete this section if the Company has checked "Yes" below)

EMPLOYER: Please indicate whether you are inviting applicants to participate in your company's affirmative action program benefiting disabled veterans.

- Yes. PWDC invites its applicants to provide information (on a voluntary basis) regarding their status as a "disabled veteran" for inclusion in the company's affirmative action program.

APPLICANT: If the company has checked "Yes" to the question above, you are invited to provide additional information regarding your status as a "disabled veteran". The law defines disabled veteran as:

- (a) a veteran of the U.S. Armed Forces who is entitled to compensation (or who but for the receipt of military retired pay could be entitled to compensation) un laws administered by the Secretary of Labor, or
(b) a person who was discharged or released from active duty because of a service-connected disability.

If you are a disabled veteran, please indicate whether you would like to be included under the company's affirmative action program for disabled veterans. You may elect to be included at this time or any time in the future.

- Yes. I would like to be included under the company's affirmative action program for disabled veterans. (If a job offer is extended, you may be asked to provide more information to assist with placement and accommodation issues.)
- No. At this time I would no like to be included in the company's affirmative action for disabled veterans.

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REFERRAL SOURCE

- | | | |
|--|---|--|
| <input type="checkbox"/> Walk in | <input type="checkbox"/> Government Employment Agency | <input type="checkbox"/> Private Employment Agency |
| <input type="checkbox"/> Employee | <input type="checkbox"/> Relative | <input type="checkbox"/> School |
| <input type="checkbox"/> Advertisement - Source: _____ | | <input type="checkbox"/> Other: _____ |

Name of person who referred you (if applicable): _____

FOR ADMINISTRATIVE USE ONLY

Hired Yes No

Position hired for _____ Date of hire: _____

From the EEO job classifications listed below, which one best describes the position filled?

- | | | |
|--|--|--|
| <input type="checkbox"/> Executives/Sr. Level/Officials/Managers | <input type="checkbox"/> Sales Workers | <input type="checkbox"/> Operatives (semi-skilled) |
| <input type="checkbox"/> First/Mid Level Official & Managers | <input type="checkbox"/> Office and Clerical Workers | <input type="checkbox"/> Laborers (unskilled) |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Craft Workers (skilled) | <input type="checkbox"/> Service Workers |
| <input type="checkbox"/> Technicians | | |

Notes

Completed By _____ Date _____